



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Destruction of Certain Records Retained by the City Clerk's Office

MEETING DATE: September 3, 1997

PREPARED BY: City Clerk

RECOMMENDED ACTION: That the City Council adopt the attached resolution approving destruction of certain files retained by the City Clerk as shown on Exhibit A attached hereto.

BACKGROUND INFORMATION: Section 34090 of the State of California Government Code provides for the destruction of certain City records that are over two years old and are no longer required with the approval of the legislative body by resolution and the written consent of the City Attorney.

The City Attorney has given his written consent to the destruction of certain files retained in the City Clerk's office as shown on Exhibit A attached hereto.

FUNDING: None required.

Alice M. Reimche
City Clerk

AMR/JLT

Attachment

APPROVED: _____

H. Dixon Flynn -- City Manager

DESTRUCTION OF RECORDS

INVENTORY OF CERTAIN RECORDS RETAINED BY THE LODI CITY CLERK'S OFFICE
REQUESTED TO BE DESTROYED PURSUANT TO GOVERNMENT CODE SECTION 34090
AS SHOWN IN THE ATTACHED LIST

Alice M. Reimche
Alice M. Reimche
City Clerk

Dated: 8/22/97

APPROVED FOR DESTRUCTION

Randall A. Hays
Randall A. Hays
City Attorney

Dated: 8-22-97

DESTRUCTION OF RECORDS

INVENTORY OF CERTAIN RECORDS RETAINED BY THE LODI CITY CLERK'S OFFICE
REQUESTED TO BE DESTROYED PURSUANT TO GOVERNMENT CODE SECTION 34090

<u>ASSESSMENT DISTRICTS:</u>	Bel Air Estates Street Light Assessment District - 1970 NOT FORMED	Capell Manor Street Light Assessment District 1969
Cardinal-Ribier Street Light Assessment District 1960	Cherokee Lane (Delores to Pioneer Street) Street Light Assessment District - 1971 NOT FORMED	Cherokee Lane (Between Freeway and Kettleman Lane) Street Light Assessment District - 1976 NOT FORMED
Cherry Street Street Light Assessment District 1962	Church Street Street Light Assessment District 1953	Corinth Avenue Street Light Assessment District 1967 - 68
Concord Street Street Light Assessment District 1970	Crescent Avenue Street Light Assessment District 1961	Downtown Street Lights Street Light Assessment District 1953
Green Street, 300 Block Street Light Assessment District - 1975 NOT FORMED	Eden Street Street Light Assessment District 1976	Eureka-Louie Avenue Street Light Assessment District 1956
Fairmont Avenue Street Light Assessment District 1954	Flora Street Street Light Assessment District 1976	Gunsch-Edinger Tract Street Light Assessment District 1969
Holly Street Street Light Assessment District 1980	Lee Avenue, South Street Light Assessment District 1964	Locust Street, West Street Light Assessment District - 1971 NOT FORMED
Locust Street, West Street Light Assessment District 1973	Lodi Avenue, West Street Light Assessment District - 1965 NOT FORMED	Lodi Avenue, East Street Light Assessment District 1964 - 65
Lowes Village Street Light Assessment District 1960	Orange Avenue Street Light Assessment District 1956	Palm Avenue Street Light Assessment District 1960

Park Street Street Light Assessment
District
1973

Peach Street @ Cochran Road
Sanitary Sewer Assessment District
1975

Pleasant Avenue, South Street Light
Assessment District
1954

Poplar Street Street Light Assessment
District
1979

School Street, South Street Light
Assessment District
1962

Sonora Avenue Street Light
Assessment District - 1973
NOT FORMED

Sunset Avenue Street Light
Assessment District
1958

Tamarack-Rimby Street Light
Assessment District
1958

Tara Place Street Light Assessment
District
1970

Tokay Street Street Light Assessment
District
1959

Vine-Windsor Street Light Assessment
District
1959

Virginia Avenue Street Light
Assessment District
1977

Wellswood Avenue Street Light
Assessment District
1977

Westview Street Light Assessment
District - 1970
NOT FORMED

Westwood Street Light Assessment
District - 1970
NOT FORMED

Willow Avenue
Sanitary Sewer Assessment District
1974

RECORDED BID OPENINGS:

Record Book #1
April 2, 1974 to
December 7, 1976

Record Book #2
December 4, 1979 to
November 5, 1985

Record Book #3
October 29, 1985 to
January 9, 1991

MISCELLANEOUS FILINGS:

CITY DELEGATE'S TRAVEL
FOLDERS - AUDITED ACCOUNTS
1990 through 1993

INTERNATIONAL INSTITUTE OF
MUNICIPAL CLERKS MEMBERSHIP
INFORMATION/ROUTINE CORRESP.
1993 through 1994

PROOF OF POSTING AGENDAS
DOCUMENTATION
January 1 - December 31, 1994

LEAGUE OF CA CITIES - Housing
Community & Economic Develop.
Committee Agendas and Minutes
January 1992 through April 1995

GRAFFITI ABATEMENT PROPOSAL
(Duplicate of original maintained in
Council Meeting follow-up)
October 1993

PUBLIC EMPLOYEE RETIREMENT
SYSTEM OFFICER ELECTIONS
1990

CORRESPONDENCE ONLY RE:
PROPOSED GOLF DRIVING RANGE
AT G-BASIN/LOWER SAC. ROAD
August 1993

RESOLUTION NO. 97-131

A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING DESTRUCTION OF CERTAIN RECORDS
RETAINED BY THE LODI CITY CLERK'S OFFICE

WHEREAS, in accordance with Government Code Section 34090, the City Attorney has filed his written consent to the destruction of certain records retained by the Lodi City Clerk's Office, an inventory of which is attached hereto, marked Exhibit A, and thereby made a part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Lodi City Council that:

1. The records heretofore identified are no longer required.
2. The Lodi City Council finds that the City Attorney has given his written consent to the destruction of the records inventoried on Exhibit A attached hereto and the destruction of those records is hereby authorized.

Date: September 3, 1997

I hereby certify that Resolution No. 97-131 was passed and adopted by the Lodi City Council in a regular meeting held September 3, 1997 by the following vote:

Ayes: Council Members -

Noes: Council Members -

Absent: Council Members -

Abstain: Council Members -

Alice M. Reimche
City Clerk

EXHIBIT A

DESTRUCTION OF RECORDS

INVENTORY OF CERTAIN RECORDS RETAINED BY THE LODI CITY CLERK'S
OFFICE REQUESTED TO BE DESTROYED PURSUANT TO GOVERNMENT CODE
SECTION 34090 AS SHOWN IN THE ATTACHED LIST

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Lodi Avenue, West Street Light
Assessment District - 1965
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Lodi Avenue, East Street
Assessment District
1964 - 65

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Orange Avenue Street Light
Assessment District
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Sanitary Sewer Assessment District
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Council Meeting follow-up)
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Dated: _____

ALICE M. REIMCHE
City Clerk

APPROVED FOR DESTRUCTION:

Randall A. Hays
RANDALL A. HAYS
City Attorney
City of Lodi

Dated: 8-28-97